### GREAT WAKERING PARISH COUNCIL

**Minutes** of the Full Council Meeting held on Wednesday 29th March 2023, in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH, commencing at 7.30 p.m.

Present: - Councillors P. Baker, L. Blunden, D. Efde, R. Efde (Chair), T. Goodwin, P. Hitchman, A. Porter and B. Wilkins (Vice Chair).

In attendance: - S. Hyatt (Parish Clerk)

1. **The Chairman to declare the meeting open.**

 Meeting declared open at 7.30pm.

1. **To receive apologies for absence.**

Councillors Bates, Green and Rodger.

1. **To receive declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

 Councillor Hitchman – Friends of Wakering Common and allotment holder.

 Councillors Efde and Wilkins – Memorial Hall.

 **4. To sign as a correct record the minutes of the Full Council Meeting**

 **held on 25th January 2023.**

*Resolved* that the minutes be approved.

**5. Financial Matters**

 a**.** To approve Payment Schedules for January, February 2023. *Carried.*

 b. To approve Receipt Schedules for January, February 2023. *Carried.*

 c. To approve the Financial Statement for the 11 months to 28th February

 2023*. Carried*.

 **6.** **To receive the Chairman’s Report on Parish Council achievements.**

* Presented Parishioners with 1000 platinum jubilee mugs.
* Made donations to non-profitmaking associations to celebrate the jubilee.
* Tree planting to celebrate Queen’s Platinum Jubilee year.
* Allotment and Christmas lights competitions.
* Purchase and delivery of Christmas parcels.
* Purchase of 500 medals to celebrate Coronation of King Charles III.
* Thanks to Clerk and her staff for help in all of the above.

**7.** **To agree Financial Regs/Code of Conduct/Standing Orders.**

 *Resolved* that these be approved.

Councillor Hitchman left the room.

1. **To decide whether to hold the Annual Allotment Competition and to decide upon prizes to be awarded.**

*Resolved* that the competition proceed with prizes for 1st place

£50, 2nd - £30, 3rd place - £20 and 4th place - £10 awarded by way of national garden vouchers. Clerk to arrange competition and judging.

Councillor Hitchman returned.

1. **To allow the Clerk (in consultation with Councillors) to award a**

 **potential £1000 donation from RDC for Coronation celebrations.**

*Resolved* that the above be approved.

**10. At the Chairman’s discretion the exchange of relevant Council**

 **information.**

* City Fibre works.
* Footpath update.
* Clerk offered thanks to Co-operative store for providing refreshments for allotment competition.

**11. To receive reports from the County Councillor and District**

**Councillors on County and District Council matters only (5 minutes each at Chairman’s discretion).**

District Councillor Efde:

* New requirement for photo id for elections.

County Councillor Steptoe:

* Wakering to receive LED’s next financial year.
* Local Highways Panel update.
* City Fibre works.
* Highways, roadworks and potholes update.

**12. Time allowing the meeting will stand adjourned to permit**

 **Parishioners of Great Wakering to address the Council only once in**

 **respect of business itemised on the agenda (3 minutes each at**

 **Chairman’s discretion).**

None in attendance.

**13. Exclusion of the Press and Public.**

**To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.**

*Resolved* that the public be excluded.

**14. To approve the Clerk’s recommendation regarding fees for the**

 **Parish Council Burial Ground for the 2023 financial year.**

*Resolved* that the fees be approved.

Meeting Closed 8.05pm

Next Meeting 17th May 2023